

*THE CONSTITUTION
OF
THE INDIAN GRADUATE STUDENTS ASSOCIATION
AT
THE UNIVERSITY OF WISCONSIN – MADISON*

Drafted by

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ARTICLE I (NAME)

CLAUSE 1:

- *This organization shall be known as INDIAN GRADUATE STUDENTS ASSOCIATION at University of Wisconsin-Madison and hereinafter referred to as 'IGSA' in this Constitution and its Bylaws.*

ARTICLE II (MISSION)

CLAUSE 1:

- *IGSA shall abide by Federal, State, City, University nondiscrimination laws and policies. It shall also abide by the regulations specified in the University of Wisconsin-Madison Student Organization Handbook,*
- *IGSA shall be a non-profit, non-political, non-religious organization formed to carry out its mission as listed in Clause 2 of Article II of this Constitution.*

CLAUSE 2:

- *The mission of IGSA shall be as follows :*
 - a. Providing support to Indian students, particularly to those new to the University in adjusting to the Madison campus and lifestyle.*
 - b. Promoting Indian culture at the University of Wisconsin-Madison campus through classical concerts in music and dance and by celebrating Indian festivals.*
 - c. Collaborating with voluntary, charitable and other student organizations on campus for social and multicultural activities.*
 - d. Maintain ties with the Indian community in and around Madison.*

ARTICLE III (MEMBERSHIP)

CLAUSE 1:

- *Members of IGSA shall be students enrolled in the University of Wisconsin - Madison and individuals who are interested in Indian activities and events.*

CLAUSE 2:

- *Membership to IGSA may not be denied to anyone.*

ARTICLE IV (CORE WORKING GROUP)

CLAUSE 1:

- *The IGSA shall be governed by a CORE WORKING GROUP hereinafter referred to as the 'CWG' in this Constitution and its Bylaws*

CLAUSE 2:

- *The CWG shall consist of an Advisory Group of not more than 5 members and a Board which includes a 4 member Executive Committee.*

CLAUSE 3:

- *The Board shall comprise of a maximum of 20 members*

CLAUSE 4:

- *Any member of IGSA is eligible to become a member of the Board and shall be appointed by the Executive Committee.*

CLAUSE 5:

- *The Executive Committee shall comprise of*
 - *A President*
 - *A Vice President*
 - *Secretary*
 - *Treasurer*

CLAUSE 6:

- *Any student member who has actively served on the Board for a period of not less than six months is qualified to become a member of the Executive Committee.*

CLAUSE 7:

- *The CWG shall meet bi-weekly during its term to act upon matters related to IGSA. This meeting shall hereinafter be referred to as BOARD MEETING.*
- *Each Board member has to attend a minimum of 4 Board Meetings held each term.*
- *Any IGSA member can attend a board meeting and present his/her views.*

CLAUSE 8:

- *The members of the Executive Committee for the next academic year shall be elected each year by the CWG of IGSA for a period of 1 year according to the terms of this Constitution and its Bylaws.*
- *The elections for the Executive Committee shall be held every year at the end of the spring semester during a board meeting*

- *The President of IGSA would call for nominations for the positions in the Executive Committee from the Board via e-mail one week prior to the election date.*

CLAUSE 9:

- *Any member of IGSA is eligible to become a member of the Advisory Group after serving on the CWG for a minimum of 1 year.*

ARTICLE VI (DISMISSAL OF CORE WORKING GROUP MEMBER)

CLAUSE 1:

- *If the CWG determines that one (1) or more members of the CWG has violated one or more of the procedures set forth in this Constitution and its Bylaws or that one (1) or more members of the CWG has been acting against the interests of the IGSA, they may choose to initiate dismissal procedures against one (1) or more of the members of the CWG as described in CLAUSE 2 of Article VI of this Constitution.*

CLAUSE 2:

- *To effect the dismissal of one (1) or more members of the CWG, the CWG shall call a board meeting. At this meeting, justification for the decision to seek the dismissal of one (1) or more members of the CWG shall be provided. If a member in the CWG facing dismissal is not in agreement, he/she shall be given an opportunity to address the members of CWG.*
- *Informed absence is acceptable*
- *The members of the CWG shall then vote in favor of or against the dismissal of each member of the CWG facing dismissal. A CWG member is dismissed if two thirds (2/3) of the total members in the CWG vote in favor of the dismissal of that CWG member. The member(s) of CWG facing dismissal may not vote in a meeting called to initiate dismissal action against him/her.*

ARTICLE VII (AMENDMENT TO THE CONSTITUTION AND ITS BYLAWS)

CLAUSE 1

- *Any IGSA member can propose changes to this Constitution and its Bylaws by informing a member of the CWG.*
- *The member of the CWG shall present the proposed changes at a board meeting for discussion.*

CLAUSE 2

- *Amendments to this Constitution shall be made once a year.*
- *Amendments to the Bylaws shall be made only during the board meeting if two thirds (2/3) of the total members in the CWG agree.*
- *Amendments to this Constitution and its Bylaws shall be approved only if the proposed changes are accepted by two thirds (2/3) of the total members in the CWG.*

**BYLAWS TO THE CONSTITUTION
OF THE
INDIAN GRADUATE STUDENTS ASSOCIATION
AT THE
UNIVERSITY OF WISCONSIN-MADISON**

Article I (Membership Information)

Clause 1:

- *The members of IGSA shall be bound by this Constitution and its Bylaws.*

Clause 2:

- *Any IGSA member shall have access to this Constitution and its Bylaws at the IGSA website.*

Article II (The Executive Committee)

Clause 1:

- *The President and Vice-President shall be in charge of the overall coordination of all matters pertaining to the IGSA and shall be responsible for having the IGSA registered with the ISS of the University of Wisconsin-Madison.*

Clause 2:

- *The Secretary shall primarily handle all the correspondence and maintenance of all the non-financial records pertaining to the IGSA including the minutes of all the Core Working Group meetings.*
- *In the event that the Secretary cannot attend such a meeting, one of the other members of the CWG shall record the minutes.*
- *The Secretary shall circulate the minutes of a CWG meeting before the next meeting.*

Clause 3:

- *The Treasurer shall keep an account notebook in which he/she should record all the incomes and expenses involving the IGSA, along with detailed explanations.*
- *The Treasurer shall prepare a statement of revenues and expenses at the end of his/her term.*

Clause 4:

- *On all the operational matters pertaining to the IGSA, the decision of the Executive Committee shall be final.*

Clause 5:

- *The Advisory Committee shall recommend the board to have sub-committees for cultural activities, sports, events, publicity, community liaisons, etc. The Advisory Committee shall also provide direction to the Board's activities pertaining to organizing events and management.*